



C.L. "Butch" Otter
Governor

BOARD OF CORRECTION

"Protecting Idaho through Safety, Accountability,
Partnerships And Opportunities for Offender Change"

Robin Sandy
Chairman

Carolyn Meline
Vice-Chairman

Jay Nielsen
Secretary

Attendees:

Robin Sandy – Chairman
Jay Nielsen – Secretary
Andrea Bickley – Management Assistant
Debi Jessen – Administrative Assistant
Teresa Jones – Admin. Support Mgr.
Paul Panther, Deputy Attorney General
Phillip Valdez, Warden ICC
Jeff Ray, PIO
Randy Blades – Warden Virtual Prisons
Andrea Mihm – Corrections Corp
Judi Gregory – HRS Consultant
Josh Tewalt – DFM
Pat Donaldson – IDOC Construction
Jim Loucks – OPS
Harper McGarr – IDOC Community Corrections

Carolyn Meline – Vice-Chairman
Brent D. Reinke – Director
Pam Sonnen – Division Chief
Mary Perrien – Division Chief
Tony Meatte – Division Chief
Terri Tommiser – Human Resources
Martin Bilbao – Connolly-Smyser
Patrick Cummiski – CCS
Jeff Henry – Virtual Prisons
Jeremy Chuu – Givens
Jeff Zmuda – Prisons
Richard Burns – LSO
Lorenzo Washington – IDOC Policy Coordinator
Henry Atencio – IDOC Community Corrections

Meeting was called to order at 9:03 a.m. MT by Chairman Robin Sandy.

Consent Agenda

- I. **Board of Correction Meeting Minutes Approval – May 7, 2008.**
Presented by Administrative Assistant Debra Jessen for the Board of Correction

SECRETARY JAY NIELSEN MOVED TO APPROVE THE May 7th, 2008 MINUTES. VICE CHAIRMAN CAROLYN MELINE SECONDED THE MOTION. MOTION CARRIED AND UNANIMOUSLY APPROVED.

Regular Agenda

II. **Division Chief Reports**
Division of Prisons – Pam Sonnen

- ◆ Pam briefed the Board members on the new PREA guidelines and that they will be virtually impossible to meet the requirements.
- ◆ Some of the requirement are:
 - Independent private annual audits that the Department must pay for.
 - Line of sight for all inmates or video cameras to every single site in the institution to record voice and video.
 - Medical forensic specialist to handle cases of suspected rape – deaths require that inmate be checked for sexual activity prior to death.
 - Agreements with outside agencies – set up MOU's with every city in Idaho that an offender might possibly go to have counseling available, even if they top out.

- ◆ Chairman Sandy asked for a list of Idaho delegates that are in Washington DC now that are on the Criminal Justice committee or any related committees so perhaps she can meet with them this summer regarding this issue.
- ◆ Failure to comply with the guidelines will result in a cut of 5% of all Federal funding.

Division of Community Corrections – Kevin Kempf

- ◆ National CCD week is July 14th through July 18th. Both Kevin and Henry will be visiting with the districts.
- ◆ To reduce the amount of travel, District Manager meetings are going to be conference calls – held every other Tuesday.
- ◆ We are one of 5 states in country to measure outcomes; three areas being tracked
- ◆ Number of probationers leaving successfully vs. going back to prison
- ◆ Cost of supervision collection – IDOC has one of the highest collection success rates in the country.
- ◆ Audits – are PO's supervising offenders according to policy
- ◆ Passpoint – drug screening – we have received funding to be able to implement this program in all districts.
- ◆ Kevin updated the Board on where we are with transitional homes and MOU with health and welfare.
- ◆ Chief Kempf briefed the Board on the recent media attention regarding sex offenders.

Division of Management Services – Tony Meatte

- ◆ Fiscal year end winding down. The auditors are gone and there is one finding.
- ◆ Tony presented a list of items that will be looked at for FY10.
- ◆ Pat updated the Board on several projects in process, alteration and repair projects and capital improvement projects

Division of Education and Treatment – Mary Perrien

- ◆ RFP pre-bid conferences were held last week for medical services, pharmaceutical services and mental health. Risk management agreed to lower the insurance limits in the RFP's to \$2 million and \$6 million.
- ◆ We need to wait until the RFP is put out and a project manager has been selected to proceed further with the secure mental health facility.

Division of Human Resources – Terri Tommisser presented for Gary Charland

- ◆ POST update; we are currently providing support academy, CO academy 19 will be July 7 – august 1, PO academy 7 will be Aug. 4 – 29, and Supervisor I & II in July and August
- ◆ CEC has been distributed to all eligible employees, each employee received a printout of what their increase would be. Increases are effective June 15 and will be reflected on the July 11th paycheck
- ◆ Bonuses were provided to 79 individuals received \$1000 one time bonuses, 104 employees with superior reviews received \$750 bonuses.

Director's Office – Teresa Jones

- ◆ Teresa provided the Strategic plan successes for FY08
- ◆ The Strategic plan for FY 09 was presented
- ◆ Jeff Ray updated the Board on the issue in Eastern Idaho.
- ◆ Legislative team presentation by Teresa/Paul
- Paul updated the board regarding proposed legislation and IDAPA rule changes for the FY09 session

VICE CHAIRMAN CAROLYN MELINE MOTIONED TO MOVE INTO EXECUTIVE SESSION PURSUANT TO I.C. 67-2345(f) AND I.C. 67-2345(1)(b) AT 12:10 PM. SECRETARY JAY NIELSEN SECONDED THE MOTION. MOTION CARRIED AND UNANIMOUSLY APPROVED.

Executive Session began at 12:12 a.m.

1. *To communicate with Paul Panther, Deputy Attorney General, pursuant TO I.C. 67-2345(f) for the Idaho Department of Correction to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Legal implications of pending and imminently likely lawsuits were discussed.*
2. *To communicate with Human Resources Director Gary Charland to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student I.C. 67-2345(1)(b). The Board excused everyone from the room and had a private discussion after which a regular executive session was held.*

SECRETARY JAY NIELSEN MOTIONED TO MOVE OUT OF EXECUTIVE SESSION AT 13:45 PM, VICE CHAIRMAN CAROLYN MELINE SECONDED THE MOTION. MOTION CARRIED AND UNANIMOUSLY APPROVED.

III. Offender Statistics

- ◆ Greg presented the offender population statistics through June 25th.

IV. Director's report

- ◆ Warden Blades updated the Board on partnerships with Power and Gooding counties to house 250 offenders each.
- ◆ The Director updated the Board on the projects currently underway.
- ◆ CAPP ground breaking July 18th.
- ◆ Idaho Supreme Court will be looking at sentencing practices trying to review sentencing practices to meet quarterly.
- ◆ MOU with Ada County Sheriff's office to look at investigations to professionalize and certify investigators in facilities to help Ada County during investigations.
- ◆ Setting up meetings with the Parole Commission to have several joint meetings in the fall.

V. ISBA Refinance / ICC Lease Presented by Director Reinke and Paul Panther

- ◆ Refinance of ICC by building authority; IDOC rent for facility may go up or down depending on interest rates, the Director must sign the agreement.

VI. Final Board Discussion

VII. Adjournment

VICE CHAIRMAN CAROLYN MELINE MOVED TO ADJOURN at 3:00p.m SECRETARY JAY NIELSEN SECONDED THE MOTION. MEETING ADJOURNED AT 3:02 PM MT.

Submitted by:

Debi Jessen, Administrative Assistant

Date

Approved by:

Robin Sandy, Chairman

Date